



Grant Application Appeal Process

The SeyCCAT grant application and grant review process is described in detail in the SeyCCAT “application guidelines”, available on the SeyCCAT website:

<https://seyccat.org/what-we-do/#how-to-apply>

This document is intended to serve as guidance for grant applicants who wish to appeal a decision made by SeyCCAT.

1. If a Grant applicant wishes to appeal a decision of the Blue Grants Fund (BGF) Committee they need to submit a letter of appeal and send this to the SeyCCAT Secretariat within 10 working days of receiving their notification letter from BGF Committee.

SeyCCAT, Oceangate House, Flamboyant Avenue, Victoria, Mahe, Seychelles.

2. The letter of appeal needs to contain the nature of the appeal and refer to the reasons why the grant was turned down, or not funded fully, and provide extra information and evidence as the basis of the appeal and why the original decision should be reversed.
3. On receipt of this letter of appeal the Secretariat will inform the CEO of SeyCCAT that an appeal has been received and will send the letter of appeal, the application and original comments on the application to the BGF committee members who must provide a response to the Secretariat within 10 working days of the date of the appeal letter.
4. The BGF committee response will be forwarded by the Secretariat to the Applicant within 10 working days of the receipt of the letter of appeal.
5. If the Grant Applicant is still not satisfied they must write to the CEO of SeyCCAT within 10 working days of receiving their post appeal decision letter.
6. The CEO will consult the Chair of the SeyCCAT Board of Trustees and conduct an investigation and will respond with a decision within a further 10 working days.
7. This decision will be final and there will be no further appeal.
8. If an appeal by a grant applicant is upheld, the grant applicant will be asked to submit their proposal to a future BGF request for proposals.

For further assistance or to discuss your appeal please contact the SeyCCAT Secretariat via Email: info@seyccat.org or Telephone: +248 4325806.

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